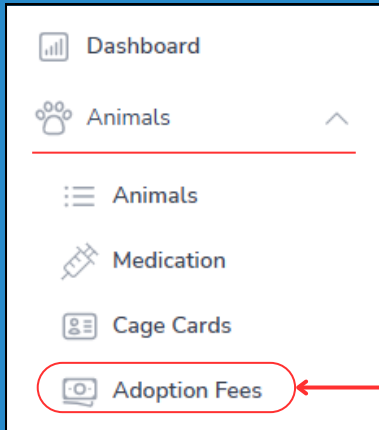




Dashboard Guides

Add Default Adoption Fees



Adoption Fees

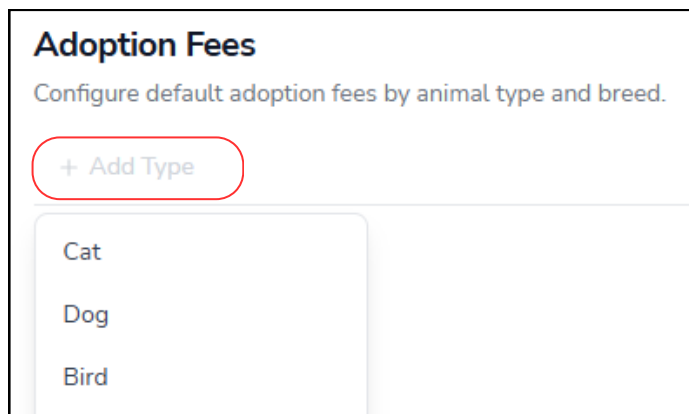
Set default adoption fees if all of your animals use the same fee, instead of manually adding the fee each time you add an animal.

Default fees can be a **flat fee, based on age, or based on breed.**

In the menu navigation, expand the **Animals** section. Click on **Adoption Fees**.

Add Fee Type

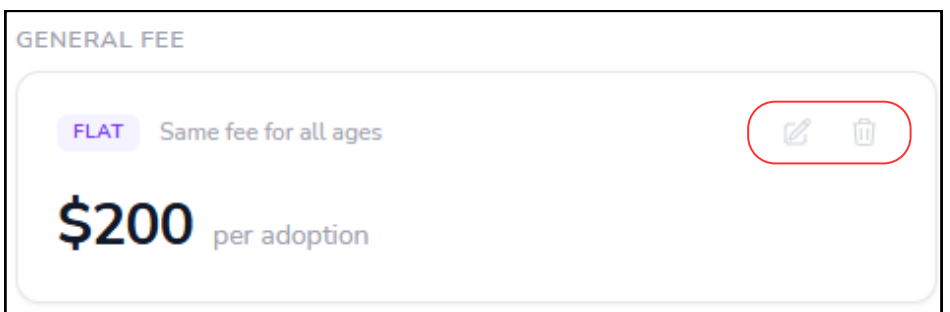
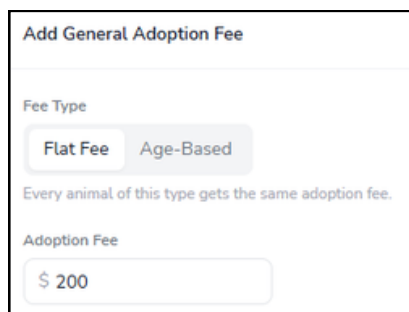
Every animal type can have their own default adoption fee. Click **Add Type** and select what animal this applies to.



Flat Fee

A *flat fee* is one amount that applies to every animal of this type, no matter the age or breed. Set your Fee Type to **Flat Fee** and enter that amount.

Once the fee is saved, the amount can be edited or deleted at any time.



Age-Based Fee

An *age-based fee* is one that changes as your animal ages, based on the date of birth entered for that animal. Set your Fee Type to **Age-Based** and begin adding your tiers for the age that each new fee begins.

In this example, the dog is \$200 as a puppy. \$175 once it is 1 year old, and \$100 once it is 5 years old.

The screenshot shows the 'Add General Adoption Fee' form. Under 'Fee Type', 'Age-Based' is selected. Below, the 'Age Tiers' section lists three tiers: 1. Birth at \$200, 2. 1 year at \$175, and 3. 5 years at \$100. Each tier has a trash icon to its right. At the bottom is a '+ Add tier' button.

Breed-Specific Fees

A *breed-specific fee* is one that is based on the breed entered for that animal. This fee will **ONLY** be assigned if that animal is given just that breed only.

Just like General Fees, Breed-specific fees can be entered as a flat fee, or age-based.

The screenshot shows the 'Add Breed-Specific Adoption Fee' form. It has a 'Breed' dropdown menu. Under 'Fee Type', 'Flat Fee' and 'Age-Based' are options. Below, the 'Adoption Fee' is set to '\$ 0.00'. At the bottom right are 'Cancel' and 'Save' buttons.

Custom Fees

Even if you have fee rules set, you can override the fee rule for specific animals if they have their own custom fees.

Go to the animal's profile and disable **Use adoption fee rules** so you can enter a custom amount.

The screenshot shows a 'Fee' section with a text input field containing '\$200.00 (general rule)'. Below the input is a toggle switch labeled 'Use adoption fee rules' which is currently turned on (blue).

The screenshot shows a 'Fee' section with a text input field containing '\$400.00'. Below the input is a toggle switch labeled 'Use adoption fee rules' which is currently turned off (grey).